

Constitution
for
Minnesota and Dakotas Retiree Chapter 65

Article I
Name

The name of the organization shall be Minnesota and Dakotas Retiree Chapter 65 of the American Federation of State, County and Municipal Employees, AFL-CIO.

Article II
Objectives

The objectives of the retiree chapter shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees retiree organization.

Article III
Membership and Dues

Section 1. Eligibility.

All retired persons who were members of AFSCME or would have been eligible for membership in AFSCME under the jurisdiction of Minnesota and Dakotas Council 65, in Minnesota, South Dakota and North Dakota, and the spouses of such retirees are eligible for membership in this retiree chapter subject to the requirements of the International Constitution.

Section 2. Application.

Application for membership shall be made on a standard application form. Unless such form includes a valid authorization for pension check deduction of dues, the application shall be accompanied by cash dues.

Section 3. Amount of Dues.

The yearly membership dues of the chapter shall be \$24.00 per member.

Section 4. Payment of Dues.

Membership dues shall be payable one (1) year in advance to the chapter secretary-treasurer and in any event shall be paid not later than the 15th day of the month in which they become due. Any member who fails to pay dues by the 15th day of the month in which they become due shall be considered delinquent, and upon failure to pay dues for two successive months shall stand suspended. Provided, however, that any person who is paying dues through a system of regular pension payroll deduction shall, for so long as such person continues to pay through such deduction method, be considered in good standing.

Section 5. Reinstatement Fee.

A member suspended under the above section may be reinstated to membership in the chapter on payment of all arrearages and the current month's dues.

Article IV
Meetings

Section 1. Time and Place.

Regular meetings of this chapter shall be held at least quarterly, at a time and place to be fixed by the membership or the Chapter Executive Board.

Section 2. Special Meetings.

Special meetings may be called by the chapter president, the Chapter Executive Board, or by petition filed with the president and signed by 25 members of the chapter. Special meetings may also be called by the International President or by an authorized

representative of the International President.

Section 3. Quorum.

The quorum for meetings of this retiree chapter shall be fifteen (15) members in good standing.

**Article V
Officers, Nominations, and Elections**

Section 1. Titles and Terms of Office.

The officers of this chapter shall be a president, vice-president, recording secretary, secretary-treasurer, and three executive board members, and these seven shall constitute the Chapter Executive Board. In addition, there shall be elected three members who shall serve as trustees. The trustees shall be elected to three-year terms of office, except that in the initial election, one shall be elected for a one-year term, one for a two-year term, and one for a three-year term. All other officers shall be elected to a term of 2 years, beginning in 1987.

Section 2. Nominations.

Nominations shall be made at a regular or special meeting of the chapter. At least fifteen (15) days' advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular nominations and elections shall be held in the month of December.

Section 3. Eligibility.

To be eligible for office, a member must be in good standing for one year, immediately preceding the election, except in the initial election held in this chapter.

Section 4. Conduct of Election.

Officers shall be elected by secret ballot vote, and the balloting shall be conducted so as to afford to all a reasonable opportunity to vote. At least fifteen (15) days' advance notice shall be given the membership prior to the holding of the election.

Section 5. Election Code.

All matters concerning nominations and elections in this retiree chapter shall be subject to the rules and regulations of the Retiree Election Code as adopted by the International Executive Board.

Section 6. Vacancies.

Vacancies in office shall be filled for the remainder of the unexpired term by vote of the executive board.

Section 7. Obligation of Officers.

Every officer shall, upon assuming office, subscribe to the Obligation of an Officer contained in Appendix B of the International Union Constitution.

**Article VI
Duties of Officers and Executive Board**

Section 1. The president shall:

- A. Preside at all meetings of the retiree chapter and of the executive board.
- B. Be a member of all committees except election committees.
- C. Countersign all checks drawn against the funds of the chapter.
- D. Appoint all standing committees and all special committees of the chapter, subject to the approval of the Executive Board.

- E. Report periodically to the membership regarding the progress and standing of the chapter and regarding the president's official acts.
- F. By virtue of election, the president shall be the automatic delegate to the AFSCME International Convention and the AFSCME Retiree Council.

Section 2. The vice-president shall:

- A. Assist the president in the work of the president's office.
- B. In the absence of the president or in the president's inability to serve, preside at all meetings and perform all duties otherwise performed by the president.
- C. Upon approval by the Chapter Executive Board, be authorized to act as co-signer of checks drawn on the chapter funds in place of either the president or the secretary-treasurer.

Section 3. The recording secretary shall:

- A. Keep a record of the proceedings of all chapter meetings and of all executive board meetings.
- B. Carry on the official correspondence of the chapter, except as the executive board may direct otherwise.
- C. Perform such other duties as the executive board may require.

Section 4. The secretary-treasurer shall:

- A. Receive and receipt for all monies of the retiree chapter.
- B. Deposit all money so received in the name of the retiree chapter in a bank or banks selected by the executive board, and money so deposited shall be withdrawn only by check signed by the president and the secretary-treasurer.
- C. Prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the executive board.
- D. Prepare and submit the membership report to the International Union office and see that a check is drawn in payment of the chapter's per capita tax at least annually and sent to the International Secretary-Treasurer.
- E. Keep an accurate record of receipts and disbursements and shall, at least once each quarter, submit to the membership a quarterly operating statement of the financial transactions of the chapter for the previous quarter.
- F. Act as custodian of all properties of the retiree chapter.
- G. Give a surety bond for an amount to be fixed by the executive board of the chapter at the expense of the chapter and through the International Union.
- H. See that any financial reports required by the International Union Constitution are submitted in accordance with the International Union Constitution.

Section 5. Trustees.

The trustees shall make or cause to be made at least annually an audit of the finances of the chapter, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of such chapter, and shall report to the membership on the results of such audit.

Section 6. Executive Board.

The executive board shall be the governing body of the retiree chapter except when

meetings of the retiree chapter are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the chapter not specifically provided for in this constitution or by action of the membership at a regular or special meeting shall be decided by the executive board. The board shall meet at the call of the president or of a majority of the members of the board. A report on all actions taken by the executive board shall be made to the membership at the next following meeting. A majority of the members of the executive board shall be required for a quorum.

Article VII Miscellaneous Provisions

Section 1. International Constitution.

This retiree chapter shall at all times be subject to the provisions of the constitution of the American Federation of State, County and Municipal Employees.

Section 2. Authorization Necessary to Represent Retiree Sub-Chapter.

Except to the extent specified in this constitution, no officer of the retiree chapter shall have the power to act as agent for or otherwise bind the retiree chapter in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the retiree chapter except to the extent specifically authorized in writing by the president of the retiree chapter or by the executive board of the retiree chapter.

Section 3. Rules of Order.

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this retiree chapter in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this retiree chapter or of the American Federation of State, County and Municipal Employees.

Article VIII Amendments

This constitution may be amended, revised, or otherwise changed by a two-thirds vote of the members voting on such proposed change and such change shall take effect only upon written approval of the International President; providing adequate and proper notice has been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

Approved by:



LEE SAUNDERS
President

Approval date: March 8, 2018



Lee Saunders
President

Elissa McBride
Secretary-Treasurer

Vice Presidents

Se'Adoreia K. Brown
Miami Springs, FL

Richard L. Caponi
Pittsburgh, PA

Stacy Chamberlain
Portland, OR

Connie Derr
Albuquerque, NM

Greg Devereux
Olympia, WA

Daniel DiClemente
North Chili, NY

Danny Donohue
Albany, NY

Denise Duncan
San Dimas, CA

David R. Fillman
Harrisburg, PA

Henry A. Garrido
New York, NY

Johanna Puno Hester
San Diego, CA

Danny J. Homan
Des Moines, IA

Nicholas J. LaMorte
Commack, NY

Salvatore Luciano
New Britain, CT

John A. Lyall
Worthington, OH

Kathryn Lybarger
Oakland, CA

Roberta Lynch
Chicago, IL

Christopher Mabe
Westerville, OH

Glenard S. Middleton Sr.
Baltimore, MD

Douglas Moore Jr.
San Diego, CA

Frank Moroney
Boston, MA

Michael Newman
Chicago, IL

Henry Nicholas
Philadelphia, PA

Debbie Parks
Hamilton, NJ

Randy Perreira
Honolulu, HI

Steven Quick Sr.
Indianapolis, IN

Lawrence A. Roehrig
Lansing, MI

Joseph P. Rugola
Columbus, OH

Eliot Seide
South St. Paul, MN

Alan F. Shanahan
Los Angeles, CA

Paul Spink
Milwaukee, WI

Mary E. Sullivan
Albany, NY

Braulio Torres
San Juan, PR

Anthony Wells
New York, NY

March 8, 2018

Cheryl D. Jones, President
AFSCME Retiree Chapter 65
6762 Mabel Lake Drive
Remer, MN 56672

Dear Sister Jones:

We have completed our review of the amendments to the Retiree Chapter 65 Constitution, which you submitted. The amendments have been approved. In addition, we made the following revisions:

1. Article III, Section 3. We have updated the dues-rate language to reflect the retiree chapter's current dues rate as provided by the AFSCME Retirees Director.
2. Article VII, Section 3. We have updated your reference to *Robert's Rules of Order* to match the current language in Appendix C, Article VIII, Section 3.

Enclosed are two complete copies of the retiree chapter constitution, as amended, with my signature of approval on the final page. Should the retiree chapter amend this constitution in the future, please submit the amendments for approval after they have been adopted by the membership.

In solidarity,

LEE SAUNDERS
President

LS/MMcC:nw

Enclosures

- cc: Mike Sukal, Director, O&FS
Ann Widger, Director, Retirees
Gino Carbenia, Central Regional Director, O&FS
Michael Dillion, Area Field Services Director, O&FS
Serena Vergin, Executive Director, AFSCME Council 65
Zac Ogle, Central Region, Organizer, Retirees
Al Stanaway, Recording Secretary, AFSCME Retiree Chapter 65